

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
September 15, 2021**

Agenda:

Emailed to the Board of Directors on September 15, 2021 and revised to what is shown below prior to approval.

1.

Call to Order – Bob Taylor

2.

Approval of Agenda

3.

Approval of Minutes from August 18, 2021, Board Meeting

4.

Treasurer's Report – including info from Chase Bank re: AZM Account, Linda Fuegen

5.

Membership Report – Joel Miculinic

6.

AZM Zoom Account – Bob Frith and Linda Fuegen

7.

AZM Membership Attendance at Board Meetings via Zoom - Board

8.

New AZM Activity Council – Steve Sweet

9.

Elections for 2022 – Steve Sweet

10.

Social Events – Peggy Vicioso, Social Chair

- a. Picnic Update – Teri Thomson-Taylor, Bonnie Sue Miculinic, and Board
- b. Holiday Party Update – Linda Fuegen and Phil Mullen

11.

Events – Bob Frith and Board

- a. Report on Drive to Payson – Noel Naumann and Board
- b. Status of Route 66 Drive - Board
- c. Quad City Wine Tour 02021 - Board
- d. October 27, 2021, Dinner at The Finn – Peggy Vicioso

12.

Communications/Website Committee – Ray Michalowski

13.

General Discussion

14.

Adjourn

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
September 15, 2021**

Meeting Minutes:

Attendees:

Bob Taylor – President
Phil Mullen – Vice President
Linda Fuegen – Treasurer
Noel Naumann – Secretary
Joel Miculinic – Membership Chairperson
Maynard Goff – Activity Committee Tour Chairperson
Bob Frith – Activity Committee Advisor
E.C Mueller – Sedona/Verde Valley Chapter Chairperson
Steve Sweet – Immediate Past President/Activity Committee Coordinator

Absent:

Peggy Vicioso – Activity Committee Social Chairperson/Facilitator
Ray Michalowski – Communications Committee Chairperson

Agenda item 1 – Call to Order

The Zoom Meeting was called to order by President Bob T. at 6:02 pm.
Bob F. noted that the Meeting was being recorded.

Agenda item 2 – Approval of Agenda

A Motion was made by Noel and a Second by Steve to approve the revised September 15, 2021, AZM Board of Director's Meeting Agenda.
All present voted in favor of the Motion.

Agenda item 3 – Approval of Board of Directors Meeting Minutes

A Motion was made by Steve and a Second by Joel to approve the August 18, 2021, PCA Arizona Mountain Region Board of Directors Meeting Minutes.
All present voted in favor of the Motion.

Agenda item 4 – Treasurer's Report

Linda emailed the August AZM Treasurer's Report to the Board on September 9, 2021. The report showed an August beginning balance of \$5,086.25. Income during the period was \$744.20; expenses were \$173.74. The income was derived from New Member Picnic ticket sales, donations, and AZM Region Badge purchases. The expenses related to deposits required for upcoming events and badge costs. The August 31, 2021, ending balance in the AZM Region account was \$5,656.71.

Linda expressed concern for the timing of the event expenses due and the income being received. Expenses still due for the Holiday Party are: \$810.00 for the bar service, \$375.00 for

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the caterer, and \$3,050.00 for the location. Meanwhile, the PCA stipend has not been received nor has the Region received revenue from ticket sales. She suggested the registration for the Holiday Party begin by November 1st to insure adequate cash flow for the Region.

Bob F. offered to finalize a draft of the Motor Sport Registration announcement for the event within the next two weeks. He will send it to Linda and Phil for their review.

Linda noted a problem with the Region's debit card due an outdated piece of information on the account and new bank fees.

Bob T. offered to visit the Region's Bank to resolve these issues.

A Motion was made by Phil. and a Second by Steve to approve the Treasurer's Report. All present voted in favor of the Motion.

Agenda item 5 – Membership Report

Joel expressed his pleasure about the Region's membership growth. The current membership total for the AZM Region is 241 due to 7 new members, 4 transfers in, and 8 renewals. The Chapter breakdown is: Prescott/Prescott Valley - 160, Sedona/Verde Valley - 53, Flagstaff - 19, and Lake Havasu City - 9.

Joel noted that 26 the 85 members that Bob F. reported to be registered to attend the New Members Picnic are new members.

Joel introduced the subject of recognizing members who have passed away. Suggestions by members of the Board included: sending condolence cards, creating an "In Memorial" area in the Newsletter, and announcing their names at a function.

Bob T. offered to add this courtesy to his presentation at the New Members Picnic.

A Motion was made by Bob F. and a Second by Linda to approve the Membership Report. All present voted in favor of the Motion.

Agenda item 6 – AZM Zoom Account

Bob F. explained the current Zoom license used to conduct Board meetings was his personal account and would expire soon. He suggested the Region acquire its own license. He identified the various levels of the program, the benefits and attributes of each level, and the costs. Joel suggested a trial period could determine the best level match for the needs of the Region.

A Motion was made by Joel and a Second by Steve to acquire a Zoom license for the Region. All present voted in favor of the Motion.

Agenda item 7 – AZM Membership Attendance at Board Meetings via Zoom

Steve reported that the PCA AZ Region uses Zoom to conduct membership meetings.

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Bob F. noted a Zoom feature that allowed reoccurring meetings which makes scheduling a meeting very easy. He suggested placing Meeting information and the Zoom link on the AZM Website calendar to provide members access to each month's meeting. An Email Blast could be used to inform members of the location of the link.

Joel suggested looking at the platform the PCA uses for their Webinars. Attendees can view the presentation but questions or comments must be submitted separately and are controlled by the host.

Bob F. showed the Board the Zoom "Chat" feature that could be used for interaction with members.

Bob T. expressed a desire for a more member interactive meeting format, but suggested a policy or structure for member interaction should be established prior to holding "open" meetings. He will continue to work on refining the issue and determining solutions.

Agenda item 8 – New AZM Activity Council

Steve emailed a number of documents to the Board relating to a suggested reorganized structure of the Social and Events/Tour Committees.

The basis of the proposal is to create an "umbrella" Activity Committee that contains the Social and Tour Chairperson positions along with an Advisor and a Coordinator. Representation on the Board of Directors meeting would be the duty of the Coordinator. The structure frees the Chairpersons to do the detail work necessary for successful activities and frees the Board from being involved in the planning detail. Other benefits of the reorganization are: shorter Board meetings, more support for the Chapter Chairpersons, and more members involved by creating and promoting volunteer opportunities.

The proposal named Peggy Vicioso as the Activity Committee Social Chair/Facilitator, Maynard Goff as the Activity Committee Tour Chair, Bob Frith as the Activity Committee Advisor, and Steve Sweet as the Past President and Activity Committee Coordinator.

E.C. questioned how the new structure will affect Sedona Verde Valley Chapter activities. Steve stated his belief that the structure will promote better communication and Chapter interaction. Steve also noted that it was understood that the new Committee needed to be flexible as the new processes, routines, and interactions evolve.

Joel noted the importance of volunteers to make the Activity Committee successful. E.C. suggested the Newsletter may be a catalyst to explain, cultivate and recruit activity volunteers.

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Steve explained that the key function of the Activity Committee is to promote involvement. He noted the success of volunteer sign-up lists at activities and the merits of a face-to-face interaction.

Bob F. added that the October Wine Tour/Tasting was created by a member who was simply asked to create a future event similar to the one he was currently enjoying.

A Motion was made by Phil and a Second by Bob F. to formalize the Activities Committee as proposed.

All present voted in favor of the Motion.

Steve volunteered to create an Email Blast to announce the new Activity Committee

Agenda item 9 – Elections for 2022

Steve sent the Board copies of updated documents for the 2022 Election of Officers. He confirmed the involvement of Bob F. and Noel in the tasks associated with the Region's election. He also noted that one addition person, not on the Board, was needed in the group to comply with the Bylaws.

Bob T. suggested the group meet and organize the effort.

Phil expressed a concern for continuity that a two year term of office would allow.

Steve agreed with the concept but noted the Bylaws specify only a one year term of office and there was not enough time prior to the election to complete the Bylaw change process.

Agenda item 10 – Social Events

Joel explained that Bonnie Sue had all the New Member Picnic arrangements well in hand. 85 plus members are expected.

Steve expressed his pleasure of including a 50/50 raffle to complement the festivities.

Linda offered to monitor a volunteer sign-up sheet at the sign-in table if Bonnie Sue will bring copies of the sign-up sheet to the event.

Linda reported the preparation for the Holiday Party was in the final stage.

Agenda item 11 – Events

Noel reported a good turn-out, great weather, and a fine lunch at the Payson Drive.

Bob F. reported:

- The Picnic is the next event with 85 members registered,
- The Sedona Car Club is hosting Wings & Wheels at the Sedona Airport on October 2
Bob will coordinate with E.C. and prepare and announcement for the event

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- The Route 66 Drive is “set to go” on October 7
- A Drive to Prescott Area Wineries is scheduled for October 22
- The Finn Restaurant will provide an Oktober Fest dinner on October 27
- A drive to Bagdad is planned for November 11
- The Fountain Hills Concours/Car Show is planned for February 12, 2022

Maynard plans to send members a “Save the Dates” reminder for future driving events. He sent a draft copy to the Board to review.

Steve will revise the Events Calendar to make it more accessible and user friendly.

Agenda Item 12 – Communication Committee

Bob T. reported that an Email sent to the Board by Ray contained a draft notice to members thanking them for participating in the Survey, acknowledging their support for a Newsletter, and asking for member contributions of stories, photos, and additional ideas for content.

Bob T. also touched on the issue of finding help for our current Webmaster. He will add the request to his Picnic presentation.

E.C. suggested we query Peter about the specific skills/knowledge a helper would need.

Agenda Item 13 – General Discussion

Phil was asked by an AZM member why the Region did not provide a contact listing of the membership.

Joel explained the PCA’s position of maintaining member’s anonymity.

Steve suggested a list of member names without contact information.

E.C. showed the Board the Oregon Region Member Directory which is given every year to each member along with a calendar of events. It contains contact information for all the Region’s members. He explained the cost of publication was covered by advertising placed in the Directory.

Steve suggested Bob T. contact the Zone 8 Representative at the next Zone 8 Meeting for clarification of the PCA Policy on the issue.

Bob T. questioned if this was an item for the Communication Committee to pursue once the issue was understood and a policy determined.

Discussion ensued relating to photos storage on the Website, Smugmug, and in the PCA GloveBox. The issue will be directed to the Communication Committee.

Agenda item 14 – Adjourn

A motion was made at 7:59 pm by Phil and a Second by E.C. to adjourn.

All present voted in favor of the Motion.

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**Respectfully submitted,
Noel Naumann, Secretary**

Distribution: AZM Board of Directors, File, AZM Region Website