

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
June 16, 2021**

Agenda:

Emailed to Board of Directors June 16, 2021 by Bob Taylor:

- 1.**
Call to Order-Bob Taylor
- 2.**
Approval of Agenda
- 3.**
Approval of Minutes from May 19, 2021 Board Meeting
- 4.**
Treasurer's Report – Linda Fuegen
- 5.**
Membership Report – Joel Miculinic
- 6.**
Old Business
- 7.**
 - a. Continued discussion and establishment of policy for reimbursement for scouting drives before events.
- 8.**
Events – Bob Frith, Joel Miculinic and Board
 - a. Bagdad fundraising drive – does it fit the calendar? Team
 - b. Future events
- 9.**
Communication/Website Committee – Ray Michalowski and Committee
- 10.**
New Business
- 11.**
General Discussion
- 12.**
Adjourn

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
June 16, 2021**

Meeting Minutes as transcribed from the Zoom recording:

Attendees:

Bob Taylor – President
Phil Mullen – Vice President
Linda Fuegen – Treasurer
Bob Frith – Events Chairperson
E.C Mueller - Sedona/Verde Valley Chairperson
Steve Sweet – Immediate Past President

Absent:

Noel Naumann – Secretary
Joel Miculinic – Membership Chairperson
Ray Michalowski – Communications Chairperson

Agenda item 1 – Call to Order:

The Zoom Meeting was called to order by President Bob T. at 6:07 pm.

Agenda item 2 – Approval of Agenda

A Motion was made by Steve and a Second by Phil to approve the Agenda. All present voted in favor of the Motion.

Steve noted for the record that the AZM Region Bylaws require a simple majority of Board members to pass a Motion. A majority number of Board of Directors attended the meeting.

Agenda item 3 – Approval of Board of Directors Meeting Minutes

A motion was made by Bob F. and a Second by Steve to approve the May 19, 2021, PCA Arizona Mountain Region Board of Directors Meeting Minutes. All present voted in favor of the Motion.

Agenda item 4 – Treasurer’s Report

Linda emailed the May AZM Treasurer’s Report to the Board on June 7, 2021. The reported income for May was \$548.50. No expenses were reported. The May 31, 2021 ending balance for the Region was \$6,222.83.

A Motion was made by Steve and a Second by Phil to approve the Treasurer’s Report. All present voted in favor of the Motion.

Agenda item 5 – Membership Report

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
June 16, 2021**

Joel emailed the Board a PCA membership recap report on June 9, 2021. Steve restated the membership numbers in the report. There are 227 members in the AZM Region. The Chapter breakdown is: Prescott – 155, Sedona/Verde Valley – 48, Flagstaff – 14, and Lake Havasu City - 10.

No motion was necessary to accept the report because no formal report was made due to Joel's absence.

Agenda item 6 – Old Business

Teri announced she will not continue in the Social Activities Chairperson position after January 2022. She suggested the Board consider alternating monthly driving and social events due to the complexity of making arrangements.

Considerable discussion ensued relating to the difficulties of formalizing arrangements for the July 14th dinner at Los Pinos. Originally, each diner was to be able to order off the menu; however, the restaurant has withdrawn the option due to the large number of attendees. Limited selections and a buffet were suggested. The Board directed Teri to use her judgment to make the best arrangements possible and Bob F. will e-blast attendees informing them of changes to the original arrangement.

A motion was made by Bob F. and a Second by Steve to grant Teri the authority to make necessary arrangements for the dinner. All present voted in favor of the Motion.

Teri explained how the Holiday Party venue availability, venue rental prices, and food prices have dramatically changed/increased due to a number of factors. Teri asked those on the Board experienced with past events for guidance. Her desired is to create a memorable holiday event but finds it extremely difficult without additional volunteer help, understanding the members desires, location preferences, and the event's budget. She plans to limit the attendance to 75 members based on past experience of attendance.

Locations outside Prescott were considered. However, it was felt that distance and overnight accommodation requirements may dampen member's enthusiasm for the event. It was agreed that Prescott remain the preferred location. Bob F. suggested selecting the Sam Hill Warehouse as the venue, using El Gato Azul as the caterer, exploring a BYOB option to keep prices down, and using Region funds for the venue rental.

Agreements reached for the Holiday Party included:

- Venue will be the Sam Hill Warehouse,
- The Region will need to make a commitment by mid July for a December 4 event date,
- El Gato Azul is the preferred caterer,
- The Region will contribute the \$1,500 venue rental fee,

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
June 16, 2021**

- Teri will check on a BYOB option,
- Teri will target \$50 as the per person price, and
- Teri will keep the Board informed of arrangement progress.

The arrangements for the September 19th Picnic were reviewed. Examples of previous years arrangements and expensed were discussed to offer background information to Teri. Bob F. offered to share a spreadsheet that could be used to identify components and collect costs for the event. The event is planned for 100 members and has a tentative price set at \$25 per person. The price will cover parking fees, decorations/incidentals, and a catered lunch.

Steve reminded the Board that because the event was a “New Member” function a \$750 reimbursement was available to the Region from PCA National.

Bob F. will revise the previous MSR registration page for the event. Steve will assist with announcements.

Agenda item 7 – a. Continued discussion – Reimbursement Policy

The Board discussed various reimbursement options, what other PCA Regions do, and what we as a non-profit organization are able to do. Bob T. stated his belief that whatever the final decision of the Board was, fairness should be the guiding principle. Steve suggested the Board consider a simple solution to address the issue.

A Motion was made by Bob F. and a Second made by Steve for a Policy that will reimburse a member for a scouting pre-drive of greater than 200 miles, \$0.25 per mile. A starting pre-drive odometer and a finishing pre-drive odometer reading shall be presented to the Treasurer to calculate the amount and draft funds from the Region’s account. All present voted in favor of the Motion.

Agenda item 8 – Events

a. Bagdad drive

Concern that the Payson drive would conflict with the Bagdad drive was noted. The decision was made to drive to Bagdad on July 24th and reschedule the Payson drive to August.

Options for helping Bagdad were discussed. Bob F. offered to contact the restaurant manager to find out how we can best help. When drive and donation details are determined the event will be publicized and placed on MSR.

b. Future Events

Bob F. sent a revised Events Calendar to the Board on June 16, 2021. Events identified and discussed were:

- The diner on July 14, 2021,
- The cancellation of the Showlow drive/car collection tour,

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
June 16, 2021**

- The Payson Drive/lunch arrangements, registration, and notices will be reworked when an August date is determined,
- The New Member Picnic on September 19, 2021,
- The Route 66 drive in October, Bob T. offered to act as guide, Maynard has completed the arrangements and routes, and
- The Holiday Party on December 4, 2021.

Bob T. proposed a “Member Thank You” drive in November. Details will be determined.

Bob F. noted that there is an opening in September and October for an event. Steve will follow up with Keith who volunteered to arrange a winery tour in that time period.

E.C. reported progress with the Collective in VOC for Porsches to park and display a banner at their monthly car drive-in. Seven Porsches participated in the May event. Bob F. noted that 25-30 Porsches participated in past events at the Collective. E.C. is also checking with local restaurants to cooperate with a Chapter drive/brunch.

Agenda item 9 – Communication/Website Committee

Ray was not present at the meeting. Steve reported the preliminary results of the survey. 67 primary members responded to the survey. The members chose e-mails as their preferred method of communication. In second place, by a slight margin, was a newsletter, followed by the Website.

Steve reported the next meeting of the Com. Com. will be on June 22nd. The agenda includes updated survey results, plans for the resulting data, future role of the Com. Com., and modification of the Website.

Steve also noted a proposal to divide responsibilities among the committee members.

Agenda Item 10 – New Business

Bob F. proposed the idea of the AZM Region subscribing to own Zoom account. The cost to the Region would be \$150 per year. The benefit would be allowing multiple administrators and could offer members access to the meetings. Bob T. suggested more research on the issue. The topic will be added to the next Board Meeting Agenda under Old Business.

Agenda item 11 – General Discussion

Steve presented the issue of Board members using their personal email addresses for Region business and contact. He proposed establishing AZM email addresses for each position. Board members had positive comments and expressed support for the idea. Steve offered to research the options further, check with other Regions, and give a report at the next Board Meeting.

Agenda item 12 – Adjournment:

**PCA Arizona Mountain Region
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A motion was made at 7:59 pm by Steve and a Second by Linda to adjourn. All present voted in favor of the Motion.

**Respectfully submitted,
Noel Naumann, Secretary**

Distribution: AZM Board of Directors, File, AZM Region Website