

**PCA Arizona Mountain Region  
Board of Directors Meeting Minutes  
July 21, 2021**

**Agenda:**

**Emailed to Board of Directors on June 20, 2021 by Bob Taylor:**

**1.**

Call to Order-Bob Taylor

**2.**

Approval of Agenda

**3.**

Approval of Minutes from June 16, 2021 Board Meeting and  
Approval of Minutes from June 30, 2021 Special Board Meeting

**4.**

Treasurer's Report – Linda Fuegen

**5.**

Membership Report – Joel Miculinic

**6.**

Communications Committee – Ray Michalowski

**7.**

Old Business

**8.**

Social Events – Teri Thomson-Taylor and Board

a. Need to establish formal committee going forward

b. Holiday Party – Update and decision re: alcohol expense and total proposed cost to attendees.

**9.**

Events – Bob Frith and Board

a. Report on Meeting with The Finn re: future events – Steve Sweet and Bob Taylor;

b. Status of Route 66 Drive – October

c. August Drive to Payson? – Noel Naumann and Board

**10.**

Communications/Website Committee – Ray Michalowski and Committee

**11.**

New Business

**12.**

General Discussion

**13.**

Adjourn

**The Agenda was revised (underlined) at the beginning of the Meeting due to a member needing to leave early and an additional discussion item.**

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**The revised Agenda:**

- 1.**  
Call to Order-Bob Taylor
- 2.**  
Approval of Agenda
- 3.**  
Approval of Minutes from June 16, 2021 Board Meeting and  
Approval of Minutes from June 30, 2021 Special Board Meeting
- 4.**  
Communications Committee – Ray Michalowski
- 5.**  
Treasurer’s Report – Linda Fuegen
- 6.**  
Membership Report – Joel Miculinic
- 7.**  
Old Business
- 8.**  
Social Events – Teri Thomson-Taylor and Board
  - a. Need to establish formal committee going forward
  - b. Holiday Party – Update and decision re: alcohol expense and total proposed cost to attendees.
- 9.**  
Events – Bob Frith and Board
  - a. Report on Meeting with The Finn re: future events – Steve Sweet and Bob Taylor;
  - b. Status of Route 66 Drive – October
  - c. August Drive to Payson? – Noel Naumann and Board
  - d. AZ Region Driving Issue
- 10.**  
Communications/Website Committee – Ray Michalowski and Committee
- 11.**  
New Business
- 12.**  
General Discussion
- 13.**  
Adjourn

**Meeting Minutes:**

**PCA Arizona Mountain Region  
Board of Directors Meeting Minutes  
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**Attendees:**

Bob Taylor – President  
Phil Mullen – Vice President  
Linda Fuegen – Treasurer  
Noel Naumann – Secretary  
Joel Miculinic – Membership Chairperson  
Teri Thomson-Taylor – Social Chairperson  
Bob Frith – Events Chairperson  
Ray Michalowski – Communications Chairperson  
E.C Mueller - Sedona/Verde Valley Chapter Chairperson  
Steve Sweet – Immediate Past President

**Absent:**

**Agenda item 1 – Call to Order:**

The Zoom Meeting was called to order by President Bob T. at 6:11 pm.

Bob F. offered to send future Zoom Meeting Links to all Board members prior to every meeting.

**Agenda item 2 – Approval of Agenda**

A Motion was made by Ray and a Second by Bob T. to approve the revised Agenda. All present voted in favor of the Motion.

**Agenda item 3 – Approval of Board of Directors Meeting Minutes**

A Motion was made by Ray and a Second by Joel to approve the June 30, 2021, PCA Arizona Mountain Region Board of Directors Special Meeting Minutes. All present voted in favor of the Motion.

A Motion was made by Linda and a Second by Ray to approve the June 16, 2021, PCA Arizona Mountain Region Board of Directors Meeting Minutes. All present voted in favor of the Motion.

**Agenda item 4 – Communications Committee Report**

Ray asked for the Board of Director's approval to move forward with the Newsletter development.

He identified issues to study and resolve:

- Platform software – The PCA Newsletter contact person stated most Regions used Adobe software at a \$500/year subscription rate.
- Tentative designs.
- Publishing frequency – this issue may be shaped by member's willingness to participate by providing content.

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Discussion ensued relating to the affordability and functionality of the software, the potential of gaining new members because of a newsletter, and advertising revenue possibility. Ray reminded the Board that clarification of the next step was included in the last correspondence to the Board from the Communications Committee (Com.Com.).

A motion was made by Joel and a Second by Steve to allow the Com.Com. to continue to move forward with the Newsletter project. All present voted in favor of the Motion.

Bob T. excused Ray from the remainder of the meeting, and offered kudos to the Com.Com. for a good first step.

**Agenda item 5 – Treasurer’s Report**

Linda emailed the June AZM Treasurer’s Report to the Board on July 15, 2021. She reported a beginning balance of \$6,222.83. There was no revenue for the period. The expenses totaled \$147.09. The June 30, 2021, ending balance in the AZM Region account was \$6,075.74.

Linda reminded Ray that she had not yet received a reimbursement request for the \$90.00 cost of the Communication Survey to the membership.

A Motion was made by Steve and a Second by Bob F. to approve the Treasurer’s Report. All present voted in favor of the Motion.

**Agenda item 6 – Membership Report**

Joel stated that the PCA determined June membership total for the AZM Region was 227. The Chapter breakdown was: Prescott/Prescott Valley - 155, Sedona/Verde Valley - 49, Flagstaff - 13, and Lake Havasu City - 10.

Joel expects 5 new members recorded in July to bring the current membership count to 232.

There was discussion about the Lake Havasu City (LHC) members being potentially better served by the closer Las Vegas Region. Bob T. will check with the Zone 8 Representative for PCA policy relating to the issue. Phil noted that members are able to carry dual Region affiliation if they wish. Bob F. suggested a special communication be sent to the LHC members prior to the Route 66 Tour scheduled in October. This would provide notice to attend the event and make their desire known. All agreed that the Region preference decision ultimately resides with the LHC members.

A Motion was made by Steve and a Second by Bob F. to research this issue by communicating with the PCA National and LHC members. All present voted in favor of the Motion.

**Agenda item 7 – Old Business**

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No Old Business was identified.

**Agenda item 8 – Social Events**

Bob T. identified the need for the creation of a Committee to plan and organize social events.

Steve suggested Social and Driving events be placed under one committee chairperson. He cited the example of the Communication Committee's leadership evolution and work product success. He expressed his belief that the Region has experienced people and has a history of events that can serve as examples. He believes recruiting volunteers is a continuous effort. He offered to draft a communication to the membership asking for volunteers.

Others expressed the need for separate Chairpersons for the Events and Social Committees.

Teri expressed an opinion that it was more likely for a member to volunteer if they were asked directly. She suggested that the next dinner event presented an opportunity to enlist help from those attending members. Bob F. offered to create a sign-up sheet to record volunteer's names and interests. Linda identified the dinner registration desk as a good location to sample member's interest in volunteering. Bob T. offered to include a pitch for recruiting volunteers in his opening address at the July dinner.

E.C. spoke about his desire to create Sedona/Verde Valley Chapter events. He expressed concern about insuring coordination of activities and avoiding conflicts with the Prescott centric Region's activities.

Joel suggested including a 50/50 Raffle at the July dinner and at the September Picnic. Steve volunteered Victoria to conduct the raffle.

Bob T. noted that he and Teri would be out of town until the day before the Picnic; other members will need to make the Picnic arrangements. Bob F. suggested adding an additional sign-up sheet at the July dinner for Picnic volunteers. Steve expressed a desire to keep it simple by only soliciting volunteers for the Social Committee and then letting the Committee manage the Picnic arrangements.

The Board recognized that enlisting Picnic help is an immediate need. The first effort will be to find volunteers to manage the Picnic arrangements. The formulation of a Social Event Committee will be on-going but not the immediate focus.

The Holiday Party arrangements were discussed. Many of the major issues have been resolved. The remaining issue relates to the alcohol package. Linda and Phil are researching the various cost and selection options. Bob F. created a spread sheet to calculate the cost per person using known expenses and presuming a mid-range (\$14 per person) alcohol package. The tentative cost per person for the event could be approximately \$60, given the parameters used. A final

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package price will be determined when the alcohol and some minor cost items are decided upon. Bob F. will send the spreadsheet to the Board Members for their review and future use.

Steve informed the Board of his conversations with The Finn management. They are willing to avail their facility to the Region for dinner events. They suggested “theme” dinners (Mexican, Italian, Americana, etc.) and a no host bar for a \$25 plus 11% cost per person. Discussions with The Finn for future dinner events will continue.

**Agenda item 9 – Events**

Steve stated he is preparing an E-mail Blast to announce the Route 66 Tour. Bob F. suggested sending the LHC Chapter members a special invitation to the event. Joel will coordinate with Steve for the LHC member listing.

The postponed July drive to Payson was discussed. Noel explained the arrangements have been made and only a new date for the event needs to be decided upon. Based on feedback from the Cross Winds Restaurant, he suggested the drive take place on Thursday, August 19, 2021.

A Motion was made by Noel and a Second by Phil to announce and start registration for an August lunch drive to Payson on August 19, 2021. All present voted in favor of the Motion.

Time did not allow discussion of Agenda Item d.

**Agenda item 10 – Communication/Website Committee**

See Agenda Item 4.

**Agenda Item 11 – New Business**

No New Business was identified.

**Agenda item 12 – General Discussion**

No discussion ensued.

**Agenda item 13 – Adjournment:**

A motion was made at 7:57 pm by Steve and a Second by Linda to adjourn. All present voted in favor of the Motion.

**Respectfully submitted,  
Noel Naumann, Secretary**

**Distribution: AZM Board of Directors, File, AZM Region Website**