

**PCA Arizona Mountain Region
Board of Directors Meeting Minutes
Sept 21, 2022**

AZM-PCA Board Meeting Minutes September 21, 2022:

Attendees:

Bob Taylor – Absent (vacation)
Phil Mullen – Vice President
Linda Fuegen – Treasurer
Joel Miculinic – Membership Chairperson
Steve Sweet – Activities Committee Chair Immediate Past President
Lorraine Friedman - Secretary
E.C. Mueller - Sedona/Verde Valley Chapter Chairperson

Agenda item 1 – Call to Order:

The Zoom Meeting was called to order by VP Phil Mullen. at 6:05 pm.

Agenda item 2 – Approval of Board of Directors Meeting Agenda

Phil launched a discussion of the agenda, and we officially started the meeting

Agenda item 3 – Treasurer’s Report

Linda provided a detailed report for the club’s banking position as of 8/30/22. The opening balance \$ 7,971.61 Ending balance \$7,954.44. Income for the month \$1185 which includes Qtr. National, 2 Badges, \$25 donation, and \$500 subsidy from national. July expenses \$ 1181.17. These expenses were for 2 Trophy badges \$22.68, the zoom monthly fee \$54.99, a lunch reimbursement \$ 21 and the catering deposit for the new members picnic \$1103.50. The opening balance reconciled with the Chase Bank statement.

Linda voiced her concern regarding the lost revenue on club events. Her advice was to commit to fewer numbers when negotiating with activity providers, and if our numbers increase, we can adjust them a week before the event to compensate the vendor with full payment for all that attend. This may increase the per person cost a bit on an event but will avoid committing to a number above the actual attendance. Linda used the new members picnic as an example where we estimated 100 in attendance and had 77 actuals. The loss was not dramatic because of the PCA \$ 500 subsidy, and the \$210 raffle intake. This is just a good reminder to all of us to be frugal and cautious with club funds. Phil mentioned that he was not against the club subsidizing the picnic but suggested possibly subsidizing only new members as possibility in the future. Joel also suggested we get quoted for less upfront and Lorraine added that we could contract for fewer people and a week or so before the event adjust up if necessary.

Agenda item 4 – Membership Report- Joel Miculinic

Joel reported our total membership in the region of 262, which is the PCA number. There are 3 new members, 2 transfers in, 4 lapsed and several renewals. No transfers out, and no test drives reported. The Chapter Recap shows members; 180 Prescott, 44 VV/Sedona, 25 Flagstaff, 11 Lake Havasu to total the 260 with the numbers that Joel puts together, we are always a bit off from PCA #'s. There are additional transfers in and new membership activity already to report for October at our next meeting.

EC asked about the lapsed members and how to remove from email lists or try to recapture them. We don’t have a clear-cut method of knowing who drops off and when but will try to stay current with lists.

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Agenda item 5 – Approval of the Minutes from AUG 2022 Board Meeting

Lorraine discussed the three sets of minutes she provided since the last BOD meeting, and a motion was made to approve them by Phil and seconded by Linda. A unanimous vote was taken to approve them.

Phil mentioned that he'd like to see the BOD Minutes shared on the website in a timelier fashion so that we are transparent with the membership. We briefly discussed the conversation with Bill Simon regarding our website re-do and that EC will be the main contact on that scope of work for our club. Lorraine agreed to get all the past minutes to Peter Vermilyea to be put up on the website.

Agenda item 6 – Activities Committee Report

Steve Sweet went first and discussed a scheduled meeting with the entire activities committee and new volunteer members. They will meet Friday and we will have a full update after that meeting. We did review the balance of the events scheduled for 2022 which Steve sent in writing before the BOD meeting. The Porsche's and Pancakes Breakfasts will continue, the main remaining event being the Holiday Party. EC stepped in to discuss the Verde Canyon Railway event and its participation and cutoff date. Once complete at the end of the week we will have an updated invoice to pay; and EC will work to change the dinner reservations to an accurate head count. This event attracted less than we originally thought were interested. EC also talked about the Lowell Observatory event. We will have to cut off the registration at 40 to accommodate the best enjoyment at the observatory. EC is also adjusting the dinner to be at the hotel instead of the previous location DT Flagstaff. New location can accommodate all of us inside. There is a contract for the Little America Lodge for an officer to sign. EC also noted we still needed to establish the route because of bridge and road closures. Bob Frith and others will be planning that. We discussed who on the bylaws is authorized to sign financial documents for the club. Lorraine read the excerpt from the bylaws that states the President, and the Treasurer are authorized signers. Lastly EC talked about the Seligman Event transitioning to another weekday event. We also noted that chapter events that don't include the entire region should not conflict with a full region event.

Agenda item 7 – General Discussion:

Phil suggested a tech event aimed at 'the ladies' would be in order. Linda said she would be interested. EC and Steve discussed tech ideas from the board to take to Darrin DeYoung so we can plan a session for the group. EC also suggested a tech session teaching the new ceramic coating process that he can hold. We agreed we could establish a session with females in mind but invite anyone to come and join if interested in the agenda or theme of the presentation.

Steve requested Tech Session topics from the board to bring to Darrin DeYoung by early next week.

Phil noted that members might also be interested in a session with him on servicing brakes, he would be happy to run a session at his house.

EC asked about timing on the 2023 activities calendar, Steve noted it is on the agenda for the meeting Friday.

Agenda item 8 – Adjournment

A motion was made at 7:12 pm by Steve and a Second by Lorraine to adjourn. All present voted in favor of the Motion.