



RALLY OBSERVER'S REPORT

Revised 2021

This report should be completed and submitted within ten (10) days of the event. You will receive an email copy of the form. Please complete all fields. Please explain any **underlined responses in the comments section at the end of the form.**

GENERAL INFORMATION

Name of Event:

Event Host Region or Zone:

Event Date(s) From: To: [NA for single day events]

Location of Event: [Include City and State (or Province)]

Weather Conditions:

INSURANCE:

Was there a method to ensure all participants signed the standard PCA waiver and release form (including minor waiver forms from minor's parents or guardians)? YES **NO** **NOT SURE**

Was the Certificate of Insurance available for inspection upon request to the Event Chair? YES **NO** **NOT SURE**

Were there any incidents that required an Incident Report? **YES** NO **NOT SURE**

EVENT-SPECIFIC INFORMATION

Type of Event:

(Type of Event: Autocross Driving Tour Off-Road Driving Tour (Indicate Category 1, 2, or 3) Drivers Education Rally Tech Session Time Trial Tire Rack Street Survival Other)

RALLY EVENT DETAILS:

Event Start Location:

Event End Location:

Approx. # of Cars in Rally:

Approx. Length of Rally: in: [miles / kilometers]

Approx. Total Running Time: in: [hours / minutes]

RALLY EVENT BRIEFING:

Did the event leader ask all participants if they signed the waiver form(s)? YES **NO**

Was safety stressed, including the need to obey all speed limits and other traffic laws? YES **NO**

Did the safety briefing make it clear that rallies are NOT high speed driving events? YES **NO**

Was erratic driving and its consequence explained clearly? YES **NO**

Was the use of time delays discussed? YES **NO**

Was prohibition of alcohol and controlled substance use discussed? YES **NO**

RALLY EVENT ORGANIZATION:

Were average speeds safe for road conditions? YES **NO**

Were congested areas properly anticipated? YES **NO**

Were high hazard areas identified and protected? YES **NO**

Was a rest break incorporated into the rally? YES **NO**

RALLY ROUTE / EVENT CONDUCT:

Were checkpoints used? YES **NO**

If yes, how many checkpoints were used:

Were all checkpoints on the right hand side of the route? YES **NO**

Were pull-off areas adequate and safe at checkpoints? YES **NO**

Were assigned speeds kept within legal limits? YES **NO**

OVERALL EVENT EVALUATION:

(Rating: Excellent; Above Average; Average; Below Average; Poor)

Rate the overall safety of the event:

Rate the overall organization of the event:

Please provide general comments on overall event execution and explanation of any **underlined** responses above, and/or recommendations.

Additional Documentation may be attached.

PCA OBSERVER:


Name:

Telephone:

Email:

REPORT SUBMISSION:

Please type or print, as this report will be reproduced. Please scan and email a copy of the completed Observers Report to admin@pca.org or mail a copy to the PCA Executive Office, PO Box 6400, Columbia, MD 21045. Be sure to complete all pages and use extra pages for comments if necessary.

 This form is also available as a fillable pdf form that can be submitted electronically. Go to pca.org, then <https://web.pca.org/?event=observersReports.observerReportForm-Main&m=iAjhx6r5Z2FeGGq8Bvs2JAxUQrMZIwMRWslDPXYpvww%3D>