

**PCA Arizona Mountain Region
Board of Directors Meeting Notes
September 17, 2025
7:00 PM**

Attendees:

President E.C. Mueller, Vice President Victoria Sweet, Treasurer Randy Chamberlain, Secretary Jeff Swain, Social Chair Keith Guidus, Past President Lorraine Friedman

Absent:

Activities Committee Chair/Membership Chair Steve Sweet, Jeff Boehm

Meeting Call To Order at 7:00 PM

Approval of Today's Agenda (verbal additions taken now!)

1. As always, minutes from all previous Board meetings are approved via email and posted on <https://azm.pca.org/about/meeting-minutes/> once approved by a quorum of Board members.
2. Treasurer's Report – Randy Chamberlain
 - Whatever data we have on the New Member picnic
 - See Below in Activities Section
 - Review Report, Discussion, Vote to accept report

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Treasurer Report

AZM/PCA Activity	Entity	Description	Person	Amount
Beginning Balance				
8/1/25				\$14,128.40
Income / Deposits				
1-Aug	MotorsportReg	AZM New Member Picnic registrations		\$363.00
4-Aug	Square	Veterans	Lorraine	\$96.80
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6-Aug	Square	Veterans	Lorraine	\$96.80
7-Aug	Square	Veterans	Lorraine	\$96.80
8-Aug	Deposit: \$40 + \$25	2 name badges & \$25 donation. Pilar & Andreas Wienke	Randy	\$65.00
11-Aug	Deposit: \$65	2 name badges & \$25 donation. Dave and Debbie Yost	Randy	\$65.00
22-Aug	Deposit: \$850	DeYoung Premier Marketing PMT	E.C.	\$850.00
28-Aug	Porsche Club of America	Payment for New Member Picnic	E.C.	\$500.00
Total income				\$2230.20
Expenses / Withdrawals				
4-Aug	SHMS LLC	Storage Unit	Lorraine	\$95.00
11-Aug	Prescott Junction	New member breakfast: Pilar & Andreas	Victoria	\$46.55
13-Aug	Tempe Trophy	2 name badges	Randy	\$26.32
13-Aug	Tempe Trophy	2 name badges	Randy	\$26.32
18-Aug	Square	Cove Mesa Event Refund	Lorraine	\$645.00
Pending	Verde Events & Tents	Red Rock Picnic	E.C.	\$221.00
Total Expenses				\$1,060.19
Account Balances				
Beginning	14,128.40	8/1/25		
Ending Balance	\$15,298.41	7/31/25		
Monthly Δ	\$1,170.01			\$0.00 checksum

Other Notes & Comments

1) Treasurer Report spreadsheet and Chase Account Statement reconcile exactly.

2) I'm communicating with Scottsdale Porsche. They are looking for confirmation we are a 501(c) and our EIN #. I hope to have this complete before our September board meeting. 9/8 update: They expect to mail the check later this week. I'll confirm upon my return.

3) Mislabeled check from Sedona Area Veteran & Community Outreach was return mailed 8/26. 9/8 received a replacement \$500 check. I'll take the check to Boston and deposit it.

4) Four invoices have been issued. One (DeYoung) has been paid.

5)

6)

- Scottsdale Dealer has mailed us a check on the 11th
- Sedona Veterans check has been resent to us with correct name on it.
- No word from Porsche Chandler
 - a. A follow up has been sent – new store has just opened, we will wait a month for things there to settle down.

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- Motion to approve Treasurers Report:
 - a. Past President Friedman made motion to accept
 - b. Secretary Swain Second
 - c. Unanimous vote to accept
- Any open Financial Questions
 - What's the net club treasury out of the \$15k Ending balance?
 - a. Approximately \$11k when we account for autocross, picnic, and veterans pending expenses.
- 3. Membership Report – from email Steve Sweet sent on 9/15
 - Total Members = 290 Primary Members = 182 Affiliate Members = 108
 - Prescott = 171
 - Flagstaff = 22
 - Sedona / Verde Valley = 33
 - Lake Havasu = 19
 - Payson = 13 (newly established includes: Show Low, Payson, Pinetop, Lakeside, Overgaard)
 - Other = 32
 - New Members = 5, Expired = 12, Test Drive = 1, Lapsed = 4, Transferred In = 1, Transferred Out = 0
 - NOTE: PCA National as of 9/16 shows 297. Bigger delta than we normally see.
- 4. Activity Committee Report – Group since Jeff B. and Steve S. are on the Durango trip
 - Any updates on Activities Committee membership, meeting schedules etc.
 - Insurance needs?
 - Dolly Steamboat submitted
 - Open on Veterans Event drive
 - a. Both passenger and driver must sign waivers
 - b. Vice President Sweet requesting last year's verbiage for insurance submission
 - Activity Calendar Review
 - Quick report out on events since last meeting.
 - a. New Member Picnic
 - i. No additional reimbursements needed
 - ii. President Mueller will update the budget and review with Steve then send it out to the board
 - iii. Attendance was great!
 - 1. 71 attendees!
 - 2. 3 no shows
 - 3. 3 walk-ups
 - iv. Subsidy number is \$500 (we had assumed it was \$750) – will be an adjustment
 - v. Food was great, and excellent service
 - 1. Quality of food supported the price
 - Highlight insurance needs, deposits needed from Treasury, website calendar needs, etc.

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- a. Will need to pay Findlay Center for Autocross, but not until early October, and Jeff S has a check remaining
- o Quick review of near-term upcoming events
 - a. Durango/Silverton Update
 - i. Group is on the road!
 - b. Tortilla Flat/Dolly Steamboat Update
 - c. Wings and Wheels volunteer Update
 - i. No extra volunteers needed
 - d. Fall Autocross Update
 - i. On track
 - 1. A couple of volunteer needs
 - a. Photographer is the biggest open, with a plan to close
 - 2. Have all open material and gear items covered
 - e. Red Rock Picnic Update
 - i. Everything's been ordered
 - ii. Grocery list developed
 - iii. Price remains same as last time
 - iv. 28 signed up as of tonight
 - v. E.C. will reach out to those registered in early October to coordinate the side dishes to be shared
 - vi. Potential need for coolers
 - vii. Need a lead driver that can meet at Windmill Park and collect the Sedona group in with everyone else
 - f. Veterans Event
 - i. What are we doing on Square vs MSR?
 - 1. MSR will be registration for giving veteran rides
 - 2. Square will be for donations
 - ii. Need web page copy edited to reflect the MSR being created and its purpose
 - 1. updated information will be added to the website once received
 - iii. Social Chair Guidus would like the donation level to be shown on MSR
 - 1. Jeff Boehm will need to answer how he's tracking
 - iv. Send any donation updates to Jeff Swain and he'll update the graphic
 - v. President Mueller needs dates for email blast(s)
 - g. Holiday Party
 - i. Past President Friedman & Peggy Viccioso met with Capital Canyon Club
 - 1. New manager, new chef – both met
 - 2. Updated menu
 - 3. Quoted menu price this year is very slightly more than last years – win!
 - a. Broader variety on the menu than last year
 - ii. Sky Daddy will be our music entertainer again

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- iii. Past President Friedman will finalize the budget for Board review/approve in October
 - h. MSR's needed
 - i. Holiday Party – post October Board meeting
 - i. Email blasts needed and schedule desired
 - i. Veterans
 - ii. Autocross
 - 1. E.C. needs to know when and what to send
 - o Open issues for future events?
 - a. Any?
 - i. None
 - o Review Officer and Board Member attendance at events coming up
 - a. All covered!
5. Website, Social Media, and Advertising/Sponsorship Report – E.C. Mueller & Jeff Swain
- Statistics review
 - o Lots of Facebook activity on Autocross post, Veterans post and Durango post
 - a. Second highest engagement month yet
 - Update on website advertising billing, DeYoung (paid), Good Carma (Check mailed to Randy), Porsche North Scottsdale (paid?), Porsche Chandler/Arrowhead (no response to invoice)
 - o North Scottsdale has indicated they mailed their check on Sept 11th
 - o McIlvain Motors attended the picnic – they may come on board as advertisers
6. New Business/General Discussion
- Subsidy assignments update
 - o Multi Region 3 activity (Temecula/PECLA): \$750 (Paid)
 - o Region New Member Social Event (New Member Picnic): \$500 (Paid)
 - o Charity/Community Service (Veterans Event): \$750 (Submitted – Paid?)
 - a. Yes - Paid
 - o Hospitality Park (joining another car event for recruitment): \$500 (Wings and Wheels) (Submitted)
 - o Multi-Region Two Activity Event (possibilities?): \$500
 - Any bites on the call for photographers? Bill Royce was shooting at the Picnic.
 - o Jeff Boehm is going to pursue him for the autocross
 - a. David Friedman spoke to him at picnic
 - b. Treasurer Chamberlain will ask Bill to include his local photo group to come and shoot the event
 - AZM Merchandise Update: New member, Pilar Wienke? Progress?
 - o Pilar is willing to help out
 - o New vendor has not replied regarding setting up a program for us with her shop
 - a. Past President Friedman will follow up
 - b. Shipping for all items will be \$10 for any item flat rate

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- 2026 Event Planning Meeting scheduled for October 22nd 7:00-7:30 open to all members for ideas. Contact Steve Sweet for Zoom info for those wishing to attend.
- Moscato reservation tentative for a Board Member dinner: Friday, November 21. \$50 per person food minimum. 16 people max. Thoughts?
 - Reduced fixed menu at \$50 pp
 - All attendees of meeting were in favor of proceeding
- Smug Mug archiving – Jeff Swain
 - Questions on keeping the paper?
 - Can we determine SmugMug's backup/archive model?
 - a. Secretary Swain to investigate
 - President Mueller will ask to get archiving on the next zone presidents meeting to get status on other region solutions.
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7. Adjournment

- Treasurer Chamberlain moved to adjourn
- Social Chair Guidus Second
- All voted approval to adjourn
- Adjourn at 8:11 PM